

REAL ESTATE/CONSTRUCTION

PREPARING YOUR HOME FOR SALE CHECKLIST

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| <ul style="list-style-type: none"> <input type="checkbox"/> Obtain current comparable selling prices for homes in your area. <input type="checkbox"/> Locate current documents <ul style="list-style-type: none"> <input type="checkbox"/> Survey <input type="checkbox"/> Title Insurance Policy <input type="checkbox"/> Homeowner Association/Condo documents <input type="checkbox"/> Locate all appliance manuals and warranty information for new buyer <input type="checkbox"/> Locate city/county building permits from any remodel work and ensure that all inspections are completed <input type="checkbox"/> Rent a temporary storage unit for clutter control and unnecessary furniture <input type="checkbox"/> Obtain school ratings and information <input type="checkbox"/> Obtain list of amenities for your area <input type="checkbox"/> Have available twelve months of utility bills if requested <input type="checkbox"/> Consider having your home inspected so any necessary repairs can be completed prior to advertising your home for sale <input type="checkbox"/> View your competition <input type="checkbox"/> _____ <input type="checkbox"/> _____ <p>Exterior (You only have one chance for a first impression)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Analyze your curb appeal and identify inadequacies <input type="checkbox"/> Mow the lawn regularly <input type="checkbox"/> Trim all shrubbery and trees <input type="checkbox"/> The sidewalk to the front door should be clean, clear and in good repair <input type="checkbox"/> Plant annuals for color <input type="checkbox"/> Paint house, window trim and front door if needed <input type="checkbox"/> Repair fences and gates <input type="checkbox"/> Wash windows and sliding doors <input type="checkbox"/> Spruce up the front entrance with a freshly painted door, new lighting, potted annuals for color <input type="checkbox"/> Replace mailbox and house numbers if needed <input type="checkbox"/> House numbers should be visible from the street | <ul style="list-style-type: none"> <input type="checkbox"/> Complete any exterior repairs to your home <input type="checkbox"/> If you are using your garage as a storage unit, relocate these item offsite <input type="checkbox"/> Stage your exterior spaces to show additional living space <input type="checkbox"/> _____ <input type="checkbox"/> _____ <p>Interior</p> <ul style="list-style-type: none"> <input type="checkbox"/> Declutter all closets, putting out of season clothing or clutter into boxes for temporary storage unit <input type="checkbox"/> Remove family pictures to make potential buyers feel like it could be their home <input type="checkbox"/> Remove items from kitchen counter tops for the look of more counter space <input type="checkbox"/> Clean out refrigerator and remove all items from the front of the refrigerator <input type="checkbox"/> Remove area rugs from wall-to-wall carpeting <input type="checkbox"/> Replace or remove worn items <input type="checkbox"/> Paint interior in neutral colors <input type="checkbox"/> Remove all collectibles and knickknacks; pack into boxes for temporary storage offsite <input type="checkbox"/> Meticulously clean bathrooms and kitchen <input type="checkbox"/> Clean carpets <input type="checkbox"/> Dust, vacuum and mop <input type="checkbox"/> Clean ceiling fans and check for corner/ceiling cobwebs <input type="checkbox"/> Consider hiring a staging company or decorator that specializes in arranging or providing furniture and accents for optimal display <input type="checkbox"/> Consider removing pets and their smells until house is under contract <input type="checkbox"/> Repair any damage to walls, windows, doors, flooring <input type="checkbox"/> Make sure all light switches operate and all light bulbs are working and TURN ON THE LIGHTS FOR PROSPECTIVE BUYERS <input type="checkbox"/> Avoid cooking foods with strong smells while you home is on the market <input type="checkbox"/> _____ |
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