

REAL ESTATE/CONSTRUCTION RENTAL CHECKLIST Before Moving Out

- Review your lease 60 to 90 days before you plan to move out
- Give notice to landlord per requirements in lease (number of days prior to end of lease)
- Complete any cleaning required by the lease (condition property is to be returned to landlord, carpet cleaning required by tenant, holes filled where pictures were hung, etc.)
- Schedule a walk-through inspection with the landlord for AFTER you have vacated the apartment (furniture and personal items have been removed)
- At the scheduled walk-through, bring your original move-in report and photos that were signed by both parties
- If landlord notices any repairs that need to be made:
 - Verify that this is not an item you indicated on your move-in list which was never repaired by landlord
 - If the repair is your responsibility, ask landlord to be specific on how the repair needs to be completed
- Complete the repair and request a second walk-through prior to the last day of your lease

Tip: If possible leave a couple days between moving out and the end of your lease so that the walk-through and repairs can be completed
- If everything is in order after the walk-through, ask landlord to sign and date that the inspection of the property has been completed and no items needing repair were found
- Provide landlord with a forwarding address and phone number
- Ask landlord how long it will be before you will receive your security deposit

Tip: Most states have regulations on the return of security deposits – know your State's regulation
- If you had roommates, find out who will receive the security deposit
- See also Home Checklists, Moving Out Checklist
