

VEHICLES

CAR RENTAL (BEFORE ACCEPTING A RENTAL VEHICLE) CHECKLIST

- Check the odometer; if the car has more than 25,000 miles, be thorough with this checklist
- Look at all 4 sides of the car and make note of any dings or dents; ensure there is no obvious damage
- Check tires for inflation, good tread on all 4 tires and even tread wear
- Check the trunk for a spare tire; make sure the spare is inflated (push on it) and check for a jack and lug wrench
- Make sure other safety equipment is included or bring it with you (see [Vehicles, Automotive Safety Checklist and Automotive Equipment Checklist](#))
- Make sure the license plate is current
- Check all lights: headlights, turn signals, brake lights, rear lights and interior lights
- Spray the windshield to ensure that the washer system works and is filled with fluid
- Check the gas gauge
- Roll the driver's side window down to ensure it works.

Before driving:

- Familiarize yourself with the operation of the vehicle; locate light switches, high beam switch, windshield wiper switch and air control
- Check your map or directions so that you know how to get where you want to go
- Fill the gas tank if needed
- Keep the phone number and rental agreement number of your car rental company handy in case you need it
- If you are driving in an area that does not allow you to hold cell phones, have the necessary equipment to use cell phones hand free

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